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Susan Dyson - President
James Adams – Vice President
Brian Mahon - Treasurer
Rebecca Doster – Secretary
Diana Reeves
Laura Slaymaker
Lois Morgan – Ex Officio

Manheim Township Public Library Foundation Board Meeting

Date: 04/24/2024 **Time:** 5:30 PM **Location:** Morgan Center of MTPL

Meeting called to order at 5:31 PM by Susan Dyson, with Roll Call and Agenda Review

Members Present: Susan Dyson, Rebecca Doster, James Adams, Brian Mahon, Diana Reeves

Members Not Present: Laura Slaymaker

MT Board of Commissioner Liaison Present: Not present

Staff Members Present: Joyce Sands, Library Director; Alli Salimbeni, Deputy Director

Additions to the Agenda – Addition to Old Business: H&H Sticker update

Public Comment – no public comment

Motion to approve the minutes of the April 2024 meeting was made by James Adams, seconded by Diana Reeves, and unanimously approved.

Fundraising Report – The proceeds from the Spring Book Buzz, held in April, were \$2,486.50 in donations.

Please have any donations and items for the Pop-Up Silent Auction to Rennae Newman by the end of May.

Grant writer/Fundraiser Rennae Newman submitted the annual Educational Improvement Tax Credit (EITC) Program renewal application to the Department of Community and Economic Development. Notification was received that MTPLF was approved as an Educational Improvement Organization (EIO) for 2024, participating in the EITC Program. As a past contributor, Orrstown Bank was contacted again as they have expressed an interest in participation this year.

Committee Reports

Executive – no report

Personnel Compensation, and Benefits – no report

Finance – MTPLFB Treasurer, Brian Mahon, attended two informational events in April.

KimberCom – previously a statewide cyber-security non-profit, now the entity is focusing on Digital equity issues in Pennsylvania

Lancaster County Community Fund Foundation Investment Roundtable discussions focusing on Endowment Funds with representation from the PNC Investment department.

Board Treasurer Brian Mahon reported the transfer of the 2023 Endowment Donation has been made from the MTPLF Fulton checking account to Montag & Caldwell, Endowment Investment Managers has been completed.

Nominating – the BOC has not, as of this meeting, appointed a candidate to the MTPLFB vacancy.

Personnel, Compensation, and Benefits – no report

Facilities – 3 Displays/TVs had to be replaced, 2 in the lobby and 1 behind the circulation desk. These are used to provide patrons with information about library services, resources, and the daily program schedule.

Endowment – no report

Pulkrabek – no report

Library Director's Report Highlights – An In Service day was held on April 18th. The library was closed to the public for staff in-service. Projects included weeding the adult collection, reviewing, and preparing documents for retention, destruction, or disposal, and organizing office areas and the basement.

Also, on April 18th, a Volunteer Town Hall was held for both volunteers and staff. Breakfast was served while Rennae Newman provided updates with an opportunity for questions and discussion.

MTPLFB Board Secretary, Rebecca Doster, was asked to draft a letter of appreciation to the Library's many volunteers.

Old Business – Motion – Brian Mahon explained that the MTPL stickers previously approved for purchase at the March meeting were not waterproof. He will present a motion at the May meeting to approve an updated proposal for the MTPL stickers that are waterproof and suitable for affixing to water bottles.

New Business – A motion will be prepared for the May meeting, after guidance in wording by the MT Finance Director, for the disposition of available to grant funds acceptance and distribution from the three accounts held with the Lancaster County Community Foundation.

Further discussion was held regarding the Investment Policy for the Endowment Fund. Both MTPLFB Treasurer, Brian Mahon, and MTPLFB Vice-president, James Adams have had discussions regarding any policy updates and recommendations. The plan is to have a motion in place for the May MTPLFB meeting.

3 Points for the Commissioners:

1. Reminder of the Pop-Up Silent Auction held in MTPL from June 10th - 22nd.
2. MTPL received 500 eclipse viewing glasses for distribution through a grant. They were distributed starting April 1st, and the remaining were available for a viewing party at the Library on April 8th.
3. National Cancer Survivors Day is Sunday, June 2nd. There will be an event planned to launch our Cancer Survivors Resource Collection, date to be announced.

Motion to adjourn at 6:42 PM by unanimous consent. **Next meeting in Morgan Center of MTPL, May 22, 2024, at 5:30 PM.**

Recorded by Rebecca Doster