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MTPL Foundation Board  
*Susan Dyson - President*  
*James Adams – Vice President*  
*Brian Mahon - Treasurer*  
*Rebecca Doster – Secretary*  
*Diana Reeves*  
*Laura Slaymaker*  
*Lois Morgan – Ex Officio*

## Manheim Township Public Library Foundation Board Meeting

**Date:** 01/24/2024    **Time:** 5:30 PM    **Location:** Morgan Center of MTPL

Meeting called to order at 5:30 PM by Susan Dyson with Roll Call and Agenda Review

**Members Present:** Susan Dyson, Rebecca Doster, James Adams, Brian Mahon, Diana Reeves, Celso Mesias BOC Liaison, Carol Gifford, Member BOC

**Members Not Present:** Laura Slaymaker

**Staff Members Present:** Joyce Sands, Library Director; Alli Salimbeni, Deputy Director

**Additions to the Agenda –** no additions

**Public Comment –** no public comment

**Motion** to approve the minutes of the December 2023 meeting was made by Brian Mahon, seconded by Susan Dyson, and unanimously approved.

**Motion** to approve following officers for 2024 was made by Brian Mahon, seconded by Susan Dyson and unanimously approved.

Susan Dyron – President  
James Adams – Vice President  
Rebecca Doster – Secretary  
Brian Mahon – Treasurer

**Fundraising Report –** Joyce Sands, Library Director will inform the New MT Finance Director, Judi Lumis, of the \$50,000.00 Annual Appeal donation from a long-time donor that was designated for the Endowment Fund, so that it can be accounted for in accordance with MTPLF's Endowment Fund Transfer Policy.

## **Committee Reports**

**Executive –** no report

**Personnel Compensation, and Benefits –** no report

**Finance –** It was reported that the Endowment Funds, managed by Montag and Caldwell Financial Services currently holds 106,800.00, up from 98,000.00 at the end of the 3<sup>rd</sup> Quarter, 2023.

The Lancaster County Community Fund account balance is approximately \$25,000, and the Fulton Checking Account is approximately \$80,000.00.

Brian Mahon, MTPLFB Treasurer will set up a meeting with the New MT Finance Director

Brian will also review the MTPLFB By-laws regarding investment policy for a more aggressive strategy in the future.

The MTPLFB By-laws may need revised verbiage regarding financial theft and other financial crime, based on a limitation of assets.

Reminder of the need for a month-to-month spreadsheet of revenues and expenses.

Asked that the MTPLFB work with MT to determine whether the MTPLF should conduct a separate audit.

**Nominating** – no change in status or additional report

**Personnel, Compensation, and Benefits** – no report

**Facilities** – an electrical issue had been reported earlier in the month and successfully addressed.

**Endowment** – see Finance report

**Pulkrabek** – Former MTPLFB member, Jenni Barbieri, passed on an idea for nature programming she experienced. Another idea of a Cultural program will be investigated for some time in 2024.

**Library Director's Report Highlights** – The Lancaster Public Library is waiving overdue fines on its entire collection for the first quarter of 2024, following a similar policy at the Lititz Public Library for their juvenile and young adult collections, and will evaluate whether the policy should be made permanent. If the MTPL were to adopt a similar policy, it would mean an approximate \$43K reduction in revenue.

On January 7, 2024, LNP ran an article of the Lancaster County system of public library funding. Our Library Director, Joyce Sands was interviewed for the article, but her comments were not included in the article.

On January 18, library directors met with the consultants hired by LSLC to hear the Advancing with Purpose presentation. The recommendations were limited, especially with no change to the service areas and only modifying one component of the State Aid funding formula.

Other highlights of the Library Director's Report are in the Board packet of materials.

**Old Business** – none

**New Business** – A question was asked regarding the status of the vending machines in the Tell Café of the library. The new food services director will review vending options and the repair of the coffee/beverage vending machine after she concludes work for the Sand Trap at Overlook Park. She has been on the job only a few weeks and needs to familiarize herself to what current vending options were in place and whether other solutions may be more feasible.

**3 Points for the Commissioners:**

1. evaluation of vending solutions
2. LNP article regarding library funding and service
3. LSLC consultant study report results

**Motion** to adjourn at 6:25 PM by unanimous consent. **Next meeting in Morgan Center of MTPL, February 28, 2024, at 5:30 PM.**

Recorded by Rebecca Doster