



Manheim Township UCC Board of Appeals 2023 Organizational Meeting Minutes January 19, 2023 - 7:00 PM

Members Present:

Charlie Yohe	Jim Mehaffey	Jeff Bohlen
Barbara Bieganski	Keith Good	

Others Present:

Mary Jo Huyard, Board of Commissioners
Tim Stoltzfus, Deputy Building Code Official

2023 Annual Organizational Meeting:

- Meeting was opened at 7:00 PM
- Roll call
- No *Applications for Appeal* requesting hearing were received in 2022.
- Reviewed Board of Appeals responsibilities with Mary Jo Huyard, liaison to the Board.
- Elected Charlie Yohe as chairperson. Motion made by Jim Mehaffey and seconded by Keith Good. Motion passed unanimously.
- Elected Jeff Bohlen as vice chairperson. Motion made by Jim Mehaffey and seconded by Keith Good. Motion passed unanimously.
- Updated the 2023 Board of Appeals (BOA) Directory
- Reviewed 2023 UCC BOA meeting and hearing dates:

All meetings and hearings will be held at the Municipal Office Building bimonthly on the third Thursday at 7 p.m. in accordance with the official advertisement in the Lancaster Newspaper. Single family home and townhouse appeals must be heard within 30 days of receipt of appeal.

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2023 Meeting and Hearing schedule:

- January 19, Org. Meeting
- March 16
- May 23
- July 20
- September 21
- November 16

- Reviewed meeting minutes from 2022 organizational meeting.
- There was no additional business.
- Motion to adjourn by Keith Good, Seconded by Charlie Yohe.
- Meeting adjourned at 7:20 PM

Regards,

Tim Stoltzfus

Secretary to the PA UCC Board of Appeals

EC: UCC Board of Appeals Members (6), Commissioner Carol Gifford

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