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MTPL Foundation Board  
*Susan Dyson - President*  
*James Adams - Vice President*  
*Stephen Murray - Treasurer*  
*Rebecca Doster - Secretary*  
*Laura Slaymaker*  
*Brian Mahon*  
*Diana Reeves*  
*Lois Morgan - Ex Officio*

## **Manheim Township Public Library Foundation Board Meeting**

**Date:** 08/23/2023    **Time:** 5:30 PM    **Location:** Morgan Center of MTPL

Meeting called to order at 5:30 PM by Susan Dyson with Roll Call and Agenda Review

**Roll Call:** The MTPLFB expressed their appreciation for the dedicated service of outgoing member Treasurer Stephen Murray. The Foundation Board extends their wishes for success in Steve's next venture.

**Members Present:** Susan Dyson, Rebecca Doster, James Adams, Diana Reeves, Laura Slaymaker, Brian Mahon, Barry Kauffman, Liaison of the BOC

**Members Not Present:** Stephen Murray

**Staff Members Present:** Joyce Sands, Library Director, Rennae Newman, Grant Writer/Fundraiser

**Public Comment-** No public present

**Agenda:** No additions to the agenda

**July 2023 Meeting Minutes - Motion** to approve by James Adams, seconded by Diana Reeves, and unanimously approved.

**Fundraising Report –** Rennae Newman, Grant Writer/Fundraiser, reported the well-attended success of the Summer Reading Celebration. The food trucks have expressed an interest in returning next year and we have a commitment of the present sponsor to also return next year. The event has developed a good prescription for continuing success. Parking was very full and overflow parking at The Barn and nearby lots was heavily used for the event.

Reminder of the Annual Book Sale to be held September 12-14 was announced. The organization of the sale is progressing well. Currently more volunteers are being sought. The Foundation Board is asked to pass on volunteer recruitment to any organizations they may have a contact. Cashiers are needed specifically. Barley Snyder is the Title sponsor, along with Thrivent, donating a Gift Card, and RLPS Architects is the Children's Day Sponsor.

## **Committee Reports**

**Executive** – no report

**Personnel Compensation, and Benefits** – no report

**Finance – Motion** – requested to receive funds available from the Lancaster County Community Fund account, specifically from the Jay R. Frey Endowment Fund as printed on the agenda. It was clarified by Joyce Sands, Library Director, that the funds available must be taken as a distribution rather than reinvestment of the funds. **Motion** to amend the agenda motion made by Rebecca Doster and seconded by Laura Slaymaker, to specify that the funds available from the Jay R. Frey account be taken as a distribution and passed unanimously. **Motion** was made by Brian Mahon, seconded by Jim Adams to take distribution of the Jay R. Frey account and unanimously approved. As specific information is lacking on all the remaining LCCF requested motions, a **Motion** to table the remaining motion requests until more detail is available was made by Brian Mahon, seconded by Laura Slaymaker, and unanimously approved.

**Motion** to approve spending the \$8000 Kiwanis Club donation to support children's services was made by Jim Adams, seconded by Brian Mahon and unanimously approved.

**Nominating** – As we further develop a New Board Member Orientation process, it was suggested that any new board member receive the printed documents available as well as scheduling a meeting for questions with Library Director, Joyce Sands, and another current board member.

**Motion** to approve candidate Anita Blumenstock, for recommendation to the BOC for appointment to the MTPL Foundation Board, was made by Rebecca Doster, seconded by Laura Slaymaker and approved with 4 yes and one no.

**Motion** to submit an appeal, in light of the current moratorium of appointments, to appoint the recommended candidate to the MTPLFB as soon as possible due to the current vacancy was made by Rebecca Doster, second by James Adams, and unanimously approved.

**Personnel, Compensation, and Benefits** – no report

**Facilities** – a local artist, Walt Poyck, has offered a donation of some of his outdoor sculpture pieces to the library. Susan Dyson, MTPLFB, Joyce Sands, and a representative from Public Works of MT will review the selections and appropriate, safe placement on the island in front of the library. An updated report of progress.

**Endowment** – Rebecca Doster gave a report from her and Tracy Nonamakers' attendance at the Lancaster County Community Fund daylong seminar on Endowment Funds. In order to gain more detail, it was suggested that we invite one of the presenters at the seminar to a MTPLFB meeting to provide clarification for our specific questions and information on a plan to grow the Endowment Fund, and how to provide appropriate management of the fund. Rebecca Doster will contact LCCF for a date.

**Pulkrabek** – A meeting was held on August 15, attended by The Foundation Board's Pulkrabek Committee, Joyce Sands and a team from Parks and Rec, in order to plan the next Pulkrabek event. A guided nature walk around the library campus in Overlook Park, geared to adults and led by Alex Van Pelt and staff will be held on October 22, from 1-2:30 PM. Information will be shared via press release and placed on the MT Website, as well as the MTPL website. More details will be provided as planning continues.

**Library Director's Report Highlights** – As requested by the BOC, all departments of Manheim Township are having a review of policies in rotation. Currently the MT Solicitor, Dwight Yoder is reviewing the MTPL policies.

A representative from the company that installed the library's original shelving met with management and MTPLFB president, Susan Dyson to discuss shelving needs. The plan is being finalized and the order will be placed shortly. The new shelving will match the current. The order is expected to be received in about 8 weeks.

The Library Directors Council have engaged in preliminary discussion about the possibility of a countywide library funding referendum in 2025. Rick Kane, MT Manager, has been apprised and updates will be provided on a regular basis.

Other highlights of the Library Director's Report are in the Board packet of materials.

**Old Business** – none

**New Business** – none

### **3 Points for the Commissioners:**

- 1.) Donation for a Sculpture Garden
- 2.) Annual Book Sale date reminder
- 3.) Pulkrabek Enrichment Series Nature Walk, October 22

**Motion** to adjourn at 6:47 PM by unanimous consent. **Next meeting in Morgan Center of MTPL, September 27, 2023, at 5:30 PM.**

Recorded by Rebecca Doster