

**GENERAL MUNICIPAL AUTHORITY OF THE TOWNSHIP OF MANHEIM  
FRIDAY JULY 21, 2023, REGULAR MEETING MINUTES**

**Roll Call:**

The regular meeting of the General Municipal Authority of the Township of Manheim was held on Friday, July 21, 2023, at 8:00 a.m. at the Manheim Township Municipal Building, 1840 Municipal Drive, Lancaster, Pennsylvania. Authority members present were Stacey Morgan-Brubaker, Michael A. Kyle, and Benton Webber. Adam Smith joined the meeting remotely and M. Dale Weaver was absent. Also present were William C. McCarty, Esquire, and Tracy Nonamaker, Township Financial Director. The meeting was called to order by Mr. Webber. He led all in attendance in the Pledge of Allegiance.

**Public Comment:** There was no public comment.

**Minutes:**

Ms. Morgan-Brubaker moved to approve the minutes of the April 21, 2023, regular meeting. Seconded by Mr. Webber. Mr. Webber asked if there was any discussion. There was none. Motion carried 4-0.

**Financial Reports:**

Ms. Nonamaker presented the final financial report for the first quarter of 2023 and the preliminary financial report for second quarter 2023. With the placement of the \$2,750,000 into escrow, Ms. Nonamaker explained she consolidated the two bank accounts into one account. Ms. Nonamaker explained a recent change due to a new accounting system is an expense is now reported when the check is cut not when the expense is incurred.

There was a brief discussion regarding the court ordered escrowed funds placed with the Prothonotary of Lancaster County and why these funds, from an accounting perspective, are being shown as an expenditure. Both Mr. Smith and Mr. McCarty suggested these funds not be shown as an expense but a reallocation of funds into a restricted fund. Ms. Nonamaker will consult with the Authority's attorney, Scot Withers, representing the Authority in the pending lawsuit. The Authority took no action on the financial reports as presented.

**Invoices for Approval for Payment:**

Ms. Morgan-Brubaker moved to approve the following disbursements for payment:

- |                           |             |
|---------------------------|-------------|
| • Barley Snyder, LLC      | \$576.00    |
| • Lamb McErlane, PC       | \$33,266.50 |
| • Maher Duessel           | \$1,043.00  |
| • Penn National Insurance | \$2,500.00  |

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- Prothonotary of Lancaster County           \$2,750,000.00

Seconded by Mr. Kyle. Mr. Webber asked if there was any discussion. There was none.  
Motion carried 4-0.

**Presentations/Public Hearings:** There were none.

**Old Business:** There was no old business.

**New Business:**

**Appoint Assistant Secretary/Assistant Treasurer**

Ms. Morgan-Brubaker moved to appoint Michael A. Kyle as the Assistant Secretary/Assistant Treasurer. Seconded by Mr. Smith. Mr. Webber asked if there was any further discussion. There was none. Motion carried 4-0.

**Correspondence/Other Business:** There was none.

**Adjournment:**

There being no further business, the meeting was adjourned.

Respectfully submitted,

Richard C. Kane  
Recording Secretary