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Stephen Murray - Treasurer
Rebecca Doster – Secretary
Laura Slaymaker
Diana Reeves
Lois Morgan – Ex Officio

Manheim Township Public Library Foundation Board Meeting

Date: 06/28/2023 Time: 5:30 PM Location: Morgan Center of MTPL

Meeting called to order at 5:32 PM by Susan Dyson with Roll Call and Agenda Review

Members Present: Susan Dyson, Rebecca Doster, James Adams, Diana Reeves, Barry Kauffman, Liaison of the BOC

Members Not Present: Laura Slaymaker, Stephen Murray

Staff Members Present: Joyce Sands, Library Director, Karin Rezendes, Deputy Director, Tracy Nonnamaker, Manheim Township Director of Finance, Rennae Newman, Grant Writer/Fundraiser

Public Comment- No public present

Agenda: No additions to the agenda

May 2023 Meeting Minutes - Motion to approve by Jim Adams, seconded by Diana Reeves, and unanimously approved.

Motion for Permission of Manheim Township Finance Director and MTPL Foundation Treasurer to Access LCCF Fundholder Portal and Permission to Update LCCF Account Content Information. Tracy Nonnamaker, Susan Dyson, Stephen Murray, and Joyce Sands currently would have this permission. Motion to approve made by Rebecca Doster, seconded by James Adams, and unanimously approved.

Fundraising Report – Grant Writer/Fundraiser, reported that currently, 3,300 patrons have signed up for the Summer Reading Program. So far three business sponsors are supporting Summer Reading Celebration that will be held on Saturday, August 12, 9:00am – 2:00pm. Activities will include a Scavenger Hunt for kids under 12, Lawn Games, Fire Truck Visits, a visit from the Bookmobile, MT K-9 Unit Demonstration, a magic show, “Birds of Prey” Show and of course, an outdoor story time. There will also be Food Trucks for refreshments.

This year the library will be open 9am – 4pm during the Celebration for normal service.

Book Sale 6-month update reports show \$11,035 worth of items added to the Collection through revenues of the Book Spot. This represents 72% of the same time in 2022. \$10,627 has been added through the Amazon Storefront. This represents 47% as the same time last year. We are a bit behind in this effort due to a slight decrease in donated items.

The Annual Book Sale will be held in the Overlook Roller Rink September 12 – 14. There is a need for donated books and other circulation items such as CD's, DVD's, puzzles and games.

Committee Reports

Executive – no report

Finance – Preliminary financials are available through March, but the State Aid was not yet applied.

Nominating – Motion to recommend Brian Mahon to the MT BOC to fill the vacant MTPLF Board Position was made by James Adams, seconded by Diana Reeves, and unanimously approved.

Rennae Newman and Rebecca Doster will provide an orientation packet for the new member at his first meeting after being sworn in by the BOC.

Personnel Compensation, and Benefits – no report

Facilities – Susan Dyson and Joyce Sands looked at wood laminate samples for an expanded desk area in the Children's' Library that could accommodate two people comfortably (1 staff, 1 patron)

Joyce Sands has recommended that replace the "people counter" with a new, more accurate "people counter" soon.

Endowment – A quote was received to produce promotional materials. The quote will be reviewed at the next meeting.

Tracy Nonnemaker, MT Director of Finance and Rebecca Doster will attend a full-day endowment training session, offered by the Lancaster County Community Foundation (LCCF), on Friday, July 28.

Pulkrabek – no report

Library Director's Report Highlights – The Lancaster Public Library held a soft opening at its new location at Ewell Plaza on N. Queen Street on June 1. The grand opening and ribbon cutting ceremony will be held 06/27.

LSLC/Lancaster District Comprehensive Plan & Area Study consultants have begun to meet with member library directors as part of their assignment to draft Library Service Area Guidelines. Joyce was scheduled to meet on June 27.

Other highlights of the Library Director's Report are in the Board packet of materials.

Old Business – none

New Business – none

3 Points for the Commissioners:

- 1.) Book Spot revenues are 59% of the total revenues in 2023 as the same time in 2022.
- 2.) 3300 registered for Summer Reading Program to date
- 3.) End of Summer Reading Celebration will be held on Saturday, 08/12, from 9:00am to 2:00pm The celebration will feature programs, games, and food trucks.

Motion to adjourn at 6:29 PM by unanimous consent. **Next meeting in Morgan Center of MTPL, July 26, 2023, at 5:30 PM.**

Recorded by Rebecca Doster