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## **Manheim Township Public Library Foundation Board Meeting**

**Date:** 02/15/2023    **Time:** 5:30 PM    **Location:** Morgan Center of MTPL

Meeting called to order at 5:30 PM by Susan Dyson

**Members Present:** Susan Dyson, Laura Slaymaker, James Adams, Diana Reeves, Stephen Murray,

**Members not Present:** Rebecca Doster, Jennie Barbieri

**Staff Members Present:** Joyce Sands - Library Director, Virginia Border - Administrative Assistant, Rennae Newman - Grant Writer/Fundraiser, Karin Rezendes - Assistant Director

**Public Comment-** No public present

**Agenda:** No additions to the Agenda

**Guests:** Nathan Buckwalter

**January 2023 Meeting Minutes** - On motion by Laura Slaymaker, seconded by Steve Murray, the Minutes were approved as presented.

**2022 Book Spot Activities Report** — Presented by Nathan Buckwalter, who has guided the Book Spot operations for 10 years.

- a. Comparing the months we were open in 2021 with the full year 2022, book sales rose from \$1,400 per month in 2021 to \$1,585 per month in 2023.
  
- b. Among the changes made to the Book Spot in 2023 were —
  - increasing hours to match Library hours
  - increase suggested donations for hardbacks from \$1 to \$2
  - addition of about 100 board feet of shelf space
  - added storage space in the basement

**Fundraising** — Rennae Newman reported on the February Love Your Library events, including opportunities for \$10 or \$20 contributions, toward purchasing books, and also heart cutouts, to be completed and posted around the library, noting patrons' favorite aspects of their Library experience.

**Executive Committee** — No report.

**Finance Committee** — Steve Murray noted that the Committee will be meeting next month.

**Nominating, Personnel, and Facilities Committees** — No reports.

**Endowment Committee** — Susan Dyson reported that the Committee is in the process of compiling a list of possible donors, to be contacted. Joyce Sands mentioned that the Committee needs to meet with Rennae Newman to discuss the June Endowment Kick Off event.

**Pulkabek Committee** — The Celtic Celebration next Wednesday, February 23rd, features Irish Dancers and a concert by Fire In The Glen. Registrations are coming in, with spaces still available.

**Executive Director 's Report** — The full Director's Report is included with the Board Meeting written materials. A First and Second Amendment "auditor" visited the Library on January 26th, bearing a video camera and a holstered weapon. He spent 23 minutes surveying the facility, was polite and was treated with courtesy by Library staff. January 2023 had the highest circulation numbers ever for that month — up almost 15% from 2022. The February 8th slide show presentation by Rennae Newman for our volunteers, to explain the organizational structure of the Library and its relationship to Manheim Township, was so well received that she agreed to provide a copy for possible use in Board orientation when we obtain new Board members.

**Old Business** — None.

**New Business** — None.

### **3 Points for the Commissioners**

- a. January 2023 circulation was the highest for any January ever, exceeding January 2022 by almost 15%.
- b. Proceeds from the Book Spot have increased due to several changes made in the operation.

c. We will be having a Pulkrabek Irish-themed event on February 23rd, funded by the donation from the Estate of Kaye Pulkrabek.

**Adjournment** — The meeting adjourned at 6:06 p.m.

**Next Meeting** — The next Board meeting will be held on March 15, 2023, at 5:30 p.m., in the Morgan Center of the Library.

Respectfully presented,  
James R. Adams  
Acting Secretary

