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## **Manheim Township Public Library Foundation Board Meeting**

**Date:** 12/14/2022    **Time:** 5:30 PM    **Location:** *via live at the Morgan Center of MTPL and Zoom*

Meeting called to order at 5:32 PM by Susan Dyson with Roll Call and Agenda Review

**Members Present:** Jennie Barbieri, Susan Dyson, Rebecca Doster, James Adams, Barry Kauffman, Liaison of the BOC

**Members not Present:** Laura Slaymaker, Stephen Murray, Diana Reeves

**Staff Members Present:** Joyce Sands, Library Director; Virginia Border, Administrative Assistant; Rennae Newman, Grant Writer/Fundraiser, Tracy Nonamaker, Manheim Township Director of Finance

**Public Comment-** No public present

**Agenda:** No additions to the Agenda

**November 2022 Meeting Minutes - Motion** to approve by James Adams, seconded by Susan Dyson, and unanimously approved.

**Staff Introduction** – Tracy Nonamaker, Manheim Township Director of Finance attended tonight's meeting and was introduced. The MTPLFB looks forward to working closely with Tracy.

**Fundraising Report** – Rennae Newman, Grant Writer/Fundraiser, gave a re-cap of the Extraordinary Give event held in November 2022. The total raised, to be released for deposit in January 2023, is \$14,294.45. This total is a decrease of 15.19% from the 2021 total. However, there was an increase of total number of donors 202, up from 183 in 2021. The average gift in 2022 was \$70.76, down from \$92.10 in 2021. The event's total donations also decreased this year, largely from a smaller number of organizations participating, as well as inflation concerns. An open letter was provided by Sam Bressi, of the Lancaster County Community Foundation, sponsor of Extraordinary Give, explaining any changes in policy from 2021 and prior years. He also provided a comparison of myth vs fact in policy changes for participating organizations.

## **Committee Reports**

### **Executive Committee – no report**

**Finance Committee** – no report. Financial reports from November 2022 and the 2021 990-EZ were provided in the MTPLFB packet.

**Facilities**– The Tell Café is now open with both vending machines operational.

### **Pulkrabek Committee – no report**

Next meeting Wednesday, January 25 @ 5:00 PM, prior to the MTPLFB meeting.

**Endowment Committee** – The meeting for database training and reviewing the promotional letter will be rescheduled in January 2023.

### **Personnel, Compensation and Benefits**- no report

**Nominating**- Reminder that the 2023 slate of officers must be approved at the January 2023 MTPLFB meeting.

**Library Director's Report – Highlights** – Executive Director of the Library System of Lancaster County will reschedule and plan to attend the MTPLFB meeting in January 2023.

The Library System of Lancaster County will provide an additional \$75,000 in funding for distribution to the 14 member libraries. The funds will be distributed using a formula to-be-determined, not the formula used to determine State Aid. This is encouraging news.

2022 contributions received through the EITC program include: Orrstown Bank \$10,000, Mid-Penn Bank \$2500, Fulton Bank \$2500, and Gibbel, Kraybill and Hess \$500. These funds support the Summer Reading Program for children in grades K-3. Rennae Newman has prepared the annual EITC renewal application and program reporting paperwork for submission to the Department of Community and Economic Development.

We plan to submit a grant application for \$3,275, to Abby's Foundation to support programing for older children, tweens and teens, held in conjunction with the Summer Reading Program.

The full Library Director's report is attached to the MTPL Foundation Board materials.

### **Old Business – no report**

**New Business – Motion** to approve submission of the grant application to Abby's Foundation to support youth programming. Grant funds received in the MTPLF escrow account will be transferred to the MTPL for expenditures specific to the grant. Motion made by Rebecca Doster, seconded by Jenni Barbieri, and unanimously approved.

**Three Points for the Board of Commissioners**

- 1) Tell Café vending machines operational and part of the Book Spot enhancement
- 2) Extraordinary Give total donations of 14,294.45
- 3) EITC funds received in 2022 in the amount of \$15,500.00

Meeting adjourned at 6:37PM

**Next Meeting**-The next meeting will be held **January 25, 2023, at 5:30PM**. The meeting will be held in the Morgan Center in the Library.

Recorded by Rebecca Doster