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Manheim Township Public Library Foundation Board Meeting

Date: 11/16/2022 **Time:** 5:30 PM **Location:** *via live at the Morgan Center of MTPL and Zoom*

Meeting called to order at 5:33 PM by Laura Slaymaker with Roll Call and Agenda Review

Members Present: Laura Slaymaker, Jennie Barbieri, Susan Dyson, Rebecca Doster, Stephen Murray, Diana Reeves, Barry Kauffman, BOC Liaison

Members not Present: James Adams

Staff Members Present: Joyce Sands, Library Director; Karin Rezendes, Assistant Director; Virginia Border, Administrative Assistant; Rennae Newman, Grant Writer/Fundraiser

Public Comment- No public present

Agenda: No additions to the Agenda

October 2022 Meeting Minutes - Motion to approve by Susan Dyson, with the clarification of transfer of MTPLFB Escrow account to the MT General Fund for library operations, and Extraordinary Give donations to be received in January, seconded by Diana Reeves, and unanimously voted to approve.

Fundraising Report – To date, proceeds from the Annual Appeal are \$7905.00.

A reminder of The Extraordinary Give event is November 18, 2022, starting at 12:00 AM and continuing through 11:59PM.

Rennae Newman, Grant Writer/Fundraiser, presented the 2023 Fundraising “Gameplan” draft. The schedule is mostly the same as 2022 with the addition of the Endowment Fund “Kick-off” in late March. Also a raffle is tentatively scheduled for May, 2023. Approval to apply for a raffle license will be needed.

Committee Reports

Executive Committee – no report

Finance Committee – A Motion to approve the transfer of \$30.000.00 from the MTPLFB Escrow Account to the MT General Fund for library operations was made by Stephen Murray, seconded by Rebecca Doster and unanimously approved.

Facilities– no report

Pulkrabek Committee – no report

Next meeting Wednesday, January 25 @ 5:00 PM, prior to the MTPLFB meeting.

Endowment Committee - The Committee met on 11/9 with MT Communications Specialist Declan Murphy to discuss endowment promotion. Declan will create a promotional piece and send it to Committee members to critique.

Next meeting: December 14, at 4:30 PM for the purpose of training for creating a data base for fundraising.

Personnel, Compensation and Benefits- no report

Nominating- no report

Library Director's Report – Highlights – Executive Director of the Library System of Lancaster County plans to attend the MTPLFB meeting in January 2023.

On 11/11, department heads attended a final 2023 budget meeting with the MT Board of Commissioners. It appears several capital projects will be deferred, except for heat pump replacement and equipment/shelving/furniture needs. The installation of lighting between the Library and the Stoner House parking lot will proceed.

The Library System of Lancaster County has begun a re-branding of resources to have consistency throughout the system. Each of the member libraries will have input. Joyce Sands will send a survey link to MTPLFB members to complete and return.

Rennae Newman hosted a Book Sale/Sort/Volunteer Breakfast on October 4 to thank volunteers for the successful Annual Book Sale.

The full Library Director's report is attached to the MTPL Foundation Board materials.

Old Business – no report

New Business –

- Santa's Workshop has moved to the Book Spot and will be held beginning the morning of November 18.

Three Points for the Board of Commissioners

- 1) Santa's Workshop November 18
- 2) Declan Murphy is working on the Endowment promotional prototype
- 3) Fundraiser Calendar Draft presentation

Meeting adjourned at 6:47 PM

Next Meeting-The next meeting will be held **December 14, 2022, at 5:30PM**. The meeting will be held in the Morgan Center in the Library. Zoom participation is an option so long as there is one Board member present in person.

Recorded by Rebecca Doster