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MTPL Foundation Board  
*Laura Slaymaker - President*  
*Susan Dyson - Vice President*  
*Stephen Murray - Treasurer*  
*Rebecca Doster - Secretary*  
*Jennie Barbieri*  
*Diana Reeves*  
*James Adams*  
*Lois Morgan - Ex Officio*

## **Manheim Township Public Library Foundation Board Meeting**

**Date: 0727/2022    Time: 5:30 PM    Location: via live at the Morgan Center of MTPL and Zoom**

Meeting called to order at 5:30 PM by Laura Slaymaker with Roll Call and Agenda Review

**Members Present:** James Adams, Jennie Barbieri, Susan Dyson, Rebecca Doster, Laura Slaymaker

**Members not Present:** Stephen Murray, Diana Reeves

**Staff Members Present:** Joyce Sands, Executive Director; Karin Rezendes, Assistant Director; Rennae Newman, Grant Writer/Fundraiser; Barry Kauffman, BOC Liaison

**Public Comment-** No public present

**Agenda:** No additions or amendments

**June 2022 Meeting Minutes:** Motion to approve by James Adams, seconded by Jennie Barbieri, and unanimously voted to approve.

**Fundraising Report** – The total proceeds for the Pop-Up Silent Auction held in June at the Library were \$4,666.00. Over 350 individual bidders registered for the event. While the feedback information has not been analyzed yet, the comments during the event were very favorable. Over 50 local businesses and others donated items for the auction. For future events we may wish to consider minimum bids for the more valuable items and possibly an online bidding program. Online bidding applications are fairly costly but it may be worth investigating for the future. The event received media coverage from WGAL, ABC27, and *The Merchandiser*.

**Summer Reading Celebration:** The Summer Reading Celebration will be held on August 13, from 9 AM to 4 PM. Currently there are 12 sponsors with \$5,350.00 raised. Sponsors will receive recognition at the event through signage and the electronic board. There will be a pop-up tent highlighting the Pulkrabek Enrichment Series yard game collection for the purpose of introduction to that lending program. There will be a scavenger hunt and temporary StoryWalk®. The Book Spot will be open during the event. A reminder was given to volunteers to seek the appropriate PA clearances prior to the event and to submit those to Karin Rezendes as soon as possible.

**Book Spot Update:** Year to date, the Book Spot has raised over \$11,000.00 dollars. The Book Spot will be closed for construction of the area to accommodate the long-awaited vending machine equipment.

**Book Sale** – The dates of the Annual Book Sale are September 13-15, 2022. There will be a Children's Story Time event held in the Overlook Roller Rink Facility on the Wednesday morning of the event. Each child attending that event will receive a free paperback book. Volunteers are being scheduled currently for this popular event.

## **Committee Reports**

### **Pulkrabek Committee**

**Yard Game Collection**- the new collection will be featured at the Summer Reading Celebration and available for lending.

**Nature Walk**- The Nature Walk must be rescheduled due to a scheduling conflict with the coordinator of that event. The new date will be publicized as soon as confirmed. The opening of the Pulkrabek Enrichment Series will still commence on August 13, at 9:00AM with the introduction of the StoryWalk® book, "The Lost Words" and will be featured through mid-October.

**February 22<sup>nd</sup> Event**-Along with the previously announced "Fire in the Glen" concert, The Paloma School of Irish Dance will give a dance demonstration by current students prior to the concert, also in the Morgan Center. The specific times for this event will be publicized on the website and social media.

**April Event**- The Theater of the Seventh Sister program will be presented in the Morgan Center on April 1, 2023, in the early evening. The group will use the Morgan Center for rehearsal and the time of the event will be announced on the website and social media.

Next meeting Wednesday, August 3 @ 4:30 PM via Zoom.

### **Endowment Committee**

Discussions and revisions regarding marketing materials for prospective donors are continuing. Once prepared, the documents will be vetted by an attorney for legal accuracy. Other items of discussion are whether a separate board for the Endowment Fund is necessary and whether the Treasurer of the Board would need to be bonded. Further research will continue for these two issues.

Next meeting Monday, August 15, 11:00 AM, in the Silo.

## **Committee Reports**

Finance- no report

Facilities- no report

Personnel, Compensation and Benefits- no report

Nominating- no report

## **Executive Director's Report – Highlights**

Lois Morgan, a long-time donor and advocate of MTPL, will be receiving a plaque in appreciation of her generosity at the August 8, 2022, BOC meeting. MTPL Foundation Board members are invited to attend.

Karla Trout, the Library System of Lancaster County Executive Director, tentatively is scheduled to attend the MTPL Foundation Board meeting on August 24, 2022, to discuss the LSLC funding formula and any modifications of that formula that may occur. It was noted that MTPL received \$154,288.00 in State Aid in 2022.

The Passport Agency in MTPL received \$7,868.45 in total revenue for the month of June 2022. This is the highest revenue reported for the month of June since the opening of the Passport Agency.

The complete Executive Director's Report is included with MTPL Foundation Board members' meeting materials.

**Old Business** – A motion was made by Rebecca Doster to transfer \$50,000.00 from the MTPL Endowment Escrow Account to the Endowment Account held with the Investment Manager, seconded by James Adams, and unanimously approved.

**New Business** – A motion was made by Rebecca Doster to set the 2023 meeting dates of the MTPL Foundation Board to meet on the fourth Wednesday of the month at 5:30 PM at the Public Library, 595 Granite Run Drive, with the following exceptions; they will meet on the following Wednesdays, February 15, 2023, due to Ash Wednesday, March 15, due to Ramadan, November 15, due to Thanksgiving, and December 13, due to Christmas. The motion was seconded by Susan Dyson and unanimously approved.

The 2023 Board meetings will not be accessible to the public via Zoom. Zoom will be available if a Board member needs to attend virtually.

The MTPL Foundation Board Retreat report and follow up has been distributed to Foundation Board members.

A motion was made by Rebecca Doster to create an Orientation Committee for incoming MTPL Foundation Board members, seconded by Susan Dyson and unanimously approved. James Adams has agreed to chair the new committee.

A motion was made by Rebecca Doster to approve the following Committees and members:

Executive Committee – the MTPL Foundation Board President and 3 available board members  
Finance Committee – Stephen Murray and James Adams  
Nominating Committee – MTPL Foundation Board

Personnel, Compensation and Benefits Committee – MTPL Foundation Board  
Facilities Committee – Susan Dyson  
Endowment Committee – Rebecca Doster, Susan Dyson, Stephen Murray  
Pulkrabek Committee – Rebecca Doster, Laura Slaymaker, Diana Reeves

The motion was seconded by Susan Dyson and unanimously approved.

### **Three Points for the Board of Commissioners**

- 1) Summer Reading Program and sponsorships
- 2) Book Spot closed beginning August 22, 2022, for the construction of vending area
- 3) Passport revenue numbers for June 2022

Meeting adjourned at 6:45 PM

**Next Meeting**-The next meeting will be held **August 24, 2022, at 5:30PM**. The meeting will be held in the Morgan Center in the Library. Zoom participation is an option so long as there is one Board member present in person.

Recorded by Rebecca Doster