

MINUTES FOR MEETING OF THE  
MANHEIM TOWNSHIP CIVIL SERVICE COMMISSION  
Tuesday, November 9, 2021

**I. Call to Order**

A Public Session of the Manheim Township Civil Service Commission ("CSC") was held at the Manheim Township Municipal Building on Tuesday, November 9, 2021 at 10:00 A.M. and was presided over by Chairman Doug Schmuckle.

**II. Roll Call**

The acting secretary noted a quorum by confirmation of the following CSC Members and Alternate Members being present: Chairman Doug Schmuckle, Vice Chairman Jon Singer, and Alternate Member(s) Marsha DiBonaventuro, and Deborah Broskey. Secretary Member Tim Ponessa was excused from the meeting.

Guests were Manheim Township Fire/Rescue Chief, Rick Kane and Chief of Police, Thomas Rudzinski, Lieutenant Michael Piacentino, Sergeant Barry Waltz and Attorney J. Dwight Yoder.

**III. Approval of Previous Minutes**

Motion made by Vice Chairman, Singer and seconded by Alternate Member, Broskey to accept the previous meetings' minutes as written. By unanimous voice vote, minutes of the July 27, 2021 meeting were approved.

**IV. Special Orders**

Business previously designated for consideration at this meeting was to render a decision on the Stanford case by the CSC. A motion for the rendered decision was made by CSC member, Broskey and seconded by Chairman Schmuckle. This motion was approved by general consent with no objection.

**V. New Business**

Chairman Schmuckle recognized Chief Kane. The final ranking test results for the Manheim Township Fire/Rescue applicants were presented to the CSC. Discussions involved those candidates already hired by other Departments and those requesting removal from the list as well as proof attachments to show documentation of those discharged from active duty. A motion was made by Vice Chair Singer to accept the final list of candidates for certification and seconded by Alternate Member Broskey. Approval by unanimous voice vote was made and document signed.

Chairman Schmuckle recognized Lieutenant Piacentino and Sergeant Waltz who presented the certified eligibility list for Manheim Township police officer applicants. Discussions included adding the veteran points for six candidates out of the list of applicants and verification of the veteran points by

CSC Secretary Ponessa. A motion was made to certify and approve the eligibility list by Chairman Schmuckle and seconded by Vice Chair Singer. Motion approved by unanimous voice vote and document was signed.

Chairman Schmuckle opened the discussion on the agenda about changing the Day/Time of CSC meetings starting in year 2022 to make sure a quorum is always available. Chairman Schmuckle recognized Chief Rudzinski and discussion about overlapping schedules took place. Moving the time from 10:00 A.M. on the second and fourth Tuesday of the month to 4:30 P.M. on the second and fourth Tuesday of the month was decided. The motion to change the time was made by Chairman Schmuckle to approve and seconded by Vice Chair Singer change approved by voice vote.

**VI. Questions or Comments from Public**

Chairman Schmuckle recognized Chief Rudzinski. Chief wants to suggest some changes to the Civil Service Regulations that would add Corporals to the promotional lines for police.

Chief Rudzinski also recommended a review with the attorney for the “rule of three” in hiring process to allow candidates to proceed further in selection.

**VII. Adjournment**

Without further questions or comments brought before the CSC it was moved by Chairman Schmuckle to adjourn the meeting at 10:48 A.M. Approval made by unanimous voice vote.

Respectfully Submitted,

Deborah Broskey

Acting Secretary

Alternate Member-Civil Service Commission