



**Manheim Township UCC Board of Appeals 2022
Organizational Meeting Minutes
January 20, 2022 - 7:00 PM Via Zoom Call**

Members Present:

**Charlie Yohe
Barbara Bieganski**

**Jim Mehaffey
Keith Good**

Jeff Bohlen

Others Present:

**Andrew S. Bowman, Secretary to the Board
Tim Stoltzfus, Deputy Building Code Official**

2022 Annual Organizational Meeting:

- ☐ Meeting was opened at 7:05 PM
- ☐ Roll call
- ☐ No *Applications for Appeal* requesting hearing were received.
- ☐ Re-elected Connie King as chairperson. Motion made by Barb Bieganski and seconded by Keith Good. Motion passed unanimously.
- ☐ Re-elected Charlie Yohe as vice chairperson. Motion made by Barb Bieganski and seconded by Keith Good. Motion passed unanimously.
- ☐ Updated the 2022 Board of Appeals (BOA) Directory
- ☐ Reviewed 2022 UCC BOA meeting and hearing dates:

All meetings and hearings will be held at the Municipal Office Building bimonthly on the third Thursday at 7 p.m. in accordance with official advertisement in the Lancaster Newspaper. Single family home and townhouse appeals must be heard within 30 days of receipt of appeal.

2022 Meeting and Hearing schedule:

- | | |
|----------------------------|----------------|
| ➤ January 20, Org. Meeting | ➤ July 21 |
| ➤ March 24 | ➤ September 15 |
| ➤ May 19 | ➤ November 17 |

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- ☐ Reviewed Manheim Township UCC Application for Appeal available on website [UCC Code Board of Appeals Application](#)
- ☐ Discussed the staggered adoptions of the updated accessibility standards as well as the building code changes planned for 2.14.22 as per PA UCC mandate.
 - **Accessibility Standard Update** – per PA UCC Statutory Section 304(a)(3) changed 12.31.21 - 2021 IBC, ANSI A117.1-2017. With a design or construction contract signed prior to 12.30.21, permits may be applied for under previous provisions until 6.30.22.
 - **Building Code Update** - 2018 I-Codes will take effect 2.14.22. With a design or construction contract signed prior to 2.14.22, permits may be applied for under previous codes up until 8.31.22.
- ☐ Discussed our updated Property Maintenance and Rental Housing Ordinance, Ordinance 2021-16 Property Maintenance and Rental Housing Code of Manheim Township.
 - Effective 1.1.22, this Ordinance includes a proactive rental housing program with annual licensing and 5-year inspections. Appeals of this Ordinance will fall to the PA UCC Code Board of Appeals.
- ☐ There was no additional business.
- ☐ Motion to adjourn by Jim Mehaffey, Seconded by Jeff Bohlen.
- ☐ Meeting adjourned at 7:25 PM

Please let me know if there are any corrections, which need to be made to these minutes, or if you have any questions.

Regards,

Andrew S. Bowman
Secretary to the PA UCC Board of Appeals

EC: UCC Board of Appeals Members (6), Commissioner Mary Jo Huyard

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