

MINUTES FOR MEETING OF THE  
MANHEIM TOWNSHIP CIVIL SERVICE COMMISSION

Tuesday, June 8, 2021

Public Session

A public session of the Manheim Township Civil Service Commission (“CSC”) was held at the Manheim Township Municipal Building to discuss a written test being conducted for candidates who apply for the MT Fire/Rescue Department.

I. Call to Order / Roll Call

Chairman Schmuckle called the meeting to order at 10:00 A.M. with the following CSC Members and present: Chairman Doug Schmuckle, Vice Chairman Jon Singer, and Secretary Timothy Ponessa. Alternate Members Marsha DiBonaventuro and Deborah Broskey were excused from the meeting.

II. Approval of Previous Minutes

Motion made by Jon Singer, and seconded by Doug Schmuckle, to accept the previous meetings' minutes as written. By unanimous voice vote, minutes of the April 27, 2021 meeting were approved.

III. Old Business

None

IV. New Business

Written testing for Fire Department candidates – As stated at the April 27<sup>th</sup>, 2021 CSC meeting, Per Chief Rick Kane, Cpt Rhodes will administer the written test on June 26· 2021 at 9:00 a.m. and also at 1:00 p.m. if there are enough applicants. Chairman Schmuckle made a motion for he and Secretary Ponessa to represent the CSC at the written test. The motion was 2<sup>nd</sup> by Vice Chair Singer and subsequently unanimously approved by the CSC.

V. Adjournment

Hearing no additional business to be brought before the Commission members, it was moved, seconded and approved to adjourn the meeting at 10:24 A.M.

Respectfully Submitted,

Timothy Ponessa

Secretary – Civil Service Commission