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MTPL Foundation Board
Laura Slaymaker - President
Susan Dyson - Vice President
Stephen Murray - Treasurer
Rebecca Doster - Secretary
Jennie Barbieri
Diana Reeves
James Adams
Lois Morgan - Ex Officio

Manheim Township Public Library Foundation Board Meeting

Date: 1/22/2020 **Time:** 5:35pm **Location:** MTPL

Administration: Call to order at 5:35 PM. Roll call and Agenda Review.

Members Present: James Adams, Jennie Barbieri, Rebecca Doster, Susan Dyson, Stephen Murray, Diana Reeves, Laura Slaymaker

Members Not Present:

Staff Members Present: Joyce Sands, Executive Director, Janet Bailey, Operations Manager

MT Commissioner Liaison Present: Allison Troy

Former MT Commissioner Liaison: Sam Mecum

Minutes - Minutes of the December 2019 meeting were reviewed. Stephen Murray moved to accept the minutes; Jennie Barbieri seconded. Approved unanimously.

Committee Reports

Personnel/Nominating – Election of 2020 Officers resulted in: President Laura Slaymaker, Vice President Susan Dyson, Secretary Rebecca Doster starting in March.

Jennie Barbieri agreed to be Secretary for January meeting and another volunteer needed for February meeting.

Introductions were made from each of the MTPL Board Members and all new members welcomed.

Friends Report – No report at this time.

Finance Report – James Murray and Joyce attended a Community Benefit Organization Endowment Holder's Gathering hosted by Lancaster County Community Foundation meeting recently and there will be further discussion.

Facilities Report – Joyce is waiting on pricing for fabricating materials to construct a gate at the top of the steps in the adult section of the library for safety reasons. She estimates cost to be around \$2,000. Susan Dyson made a motion to approve; seconded by Jennie Barbieri, approved unanimously.

Additional parking update 14 spaces approved. Joyce may have a revision to the plan and she will let us know if it alters the number of parking spaces.

Executive Director's Report – Joyce reported Adult Services Manager, Karen Beltle will attend the February board meeting. The Grant Writer/Fundraiser position is still open and Joyce is reviewing candidates and hopes to have someone onboard shortly, to assist with Buy the Book.

Buy the Book event is scheduled for Thursday, 4/30. Joyce and Susan will be reconvening the Committee. We discussed that there is a luncheon for a prominent author the same day and Susan



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asked if we felt that would compete with the evening Buy the Book event. It was felt it would not and Jennie suggested to Susan efforts to promote both events as 2 great events in one day at the MTPL.

Joyce to meet with Jessica Mailhot with Lancaster County Community Foundation regarding ways to build our endowment. Joyce also mentioned as a reminder and for new members awareness that there are 3 main library funds: MTPL Endowment Agency, MTPL Fund/Designated and J Frey. Joyce also reminded us of goal to retain funds and honor the donors wishes.

Old Business – Laura Slaymaker plans to present the updated Strategic Plan on 1/27. Joyce plans to meet with Board Members Diana Reeves and Jennie Barbieri regarding improving the wording on signage for Book Drop and Overflow Parking.

New Business- Joyce plans to check the policy of other libraries regarding Collection Agency and Children's Accounts.

Stephen and Laura will need Bank and LCCF Account Access Authorizations as our new President and Treasurer.

Joyce will inquire what Lancaster Public Library's experience has been with their Welcome Cards for new residents and transitional living.

Joyce requested an In Service Day Closing on 3/5. Motion to accept: Jennie; seconded by Stephen and approved unanimously.

3 Points for Board of Commissioners, so Allison can report back: New gate for safety, new officers and 10% increased circulation and the board games now available for check out have been a great success.

Executive Session – none

Adjournment – James Adams made a motion to adjourn the meeting. Jennie Barbieri seconded and it was unanimously approved. Meeting adjourned at 6:44 PM

Next Meeting

The next meeting will be **Wednesday, February 26, 2020, at 5:30 PM**

Recorded by Jennie Barbieri