

MINUTES OF THE MEETING OF THE  
MANHEIM TOWNSHIP CIVIL SERVICE COMMISSION

Tuesday, January 28<sup>th</sup>, 2020

I. Public Session

A public session of the Civil Service Commission ( "CSC" ) was held to formally introduce a new member to the "CSC"; and to certify recent testing results for candidates to the MTFD Fire/Rescue. Meeting was held at the Neffsville Community Fire Company location.

II. Call to Order / Roll Call

Chairman Singer called the CSC meeting to order at 10:04 A.M., with the following CSC members present: Civil Service Commission Chairman Jon Singer, and newly-appointed CSC member Doug Schmuckle. Also in attendance MTFD Fire Chief Rick Kane. Absent: Civil Service Commission Vice-Chairman Marsha DiBonaventuro.

Chairman Singer officially introduced newly-appointed member D. Schmuckle to the Civil Service Commission. Mr. Schmuckle was assigned position of Secretary of the Civil Service Commission.

III. Approval of Previous Minutes

Minutes of the May 20<sup>th</sup>, 2019 meeting were reviewed. Moved and seconded to make a correction to the minutes from previous date of 'October 9<sup>th</sup>, 2019', to 'October 9<sup>th</sup>, 2018'. This change was unanimous in approval and passed.

IV. Old Business

No old business to review.

V. New Business

Chairman Singer requested minutes include a meeting was held on Friday, January 17<sup>th</sup>, 2020; at MTFD Fire Chief Rick Kane's office in the Neffsville Community Fire Company. Attendees included J. Singer, M. DiBonaventuro, and 'proposed new CSC member D. Schmuckle. Purpose of the meeting was to introduce proposed new Commission member D. Schmuckle; and to remind and confirm communication requirements to CSC members when scheduled physical agility testing of proposed Fire Fighter candidates would be taking place. This is so a CSC member can be present while agility testing is taking place; as required by PA First Class Township Code.

Chief Kane presented Commission members with ranked cumulative test results for all candidates taking both written and physical agility tests since November 23, 2019. Chief Kane shared a total of 21 candidates took tests. Results are as follows:

13 Candidates deemed 'Certified'

8 Candidates deemed 'Disqualified'

NOTE: All individual physical agility tests were witnessed by either Chief Kane, Firefighter Dan Bezak, or by Civil Service Commission members. Two of the candidates were military veterans, as such; received ten ( 10 ) additional points on top of written test scores. Action is pursuant to the Veterans' Preference Act of August 1<sup>st</sup>, 1975, P.L. 233, No. 92, as amended 51 Pa. C.S. 7101.

Member D. Schmuckle moved to ACCEPT and CERTIFY Chief Kane's list of all ranked individual test results. Motion was seconded by member J. Singer. Motion passed.

Notification of ranked Firefighter / EMT Entrance Examination final scores will be shared with each candidate; and will be publicly posted at the Manheim Township Municipal Building.

Discussion regarding Appointment of Examiners ( Note: Section 6.01 of the Civil Service Rules and Regulations for Police and Fire Rescue Departments of Manheim Township, Lancaster County, Pennsylvania) was reviewed. CSC President Singer requested Secretary Schmuckle to research with Manheim Township Labor Council, and discuss findings at next Civil Service Commission meeting.

VI. Adjournment

With no further business to discuss, Chairman Singer adjourned meeting at 10:48 A.M.