



## Uniform Construction Code Board of Appeals

### 2015 Organizational Meeting Minutes

**January 22, 2015 - 7:00 PM at the Municipal Office Building**

**Members Present:**

Keith Good, Associate AIA - Chairperson

Steven Kelley, AIA

Maryann Marotta, AIA

**Others Present:**

Ian Hodge, Commissioner Liaison

Sam Mecum, Commissioner Liaison

Donald C. Forry, Secretary to the Board

**Absent:**

Barbara Bieganski

Paul Frazee, AIA

**2015 Annual Organizational Meeting:**

1. There was no Application for Appeal received.
2. Updated the 2015 Board of Appeals (BOA) Directory.
3. Elected Barbara Bieganski as chairperson. Motion made by Keith Good and seconded by Maryann Marotta. Motion passed unanimously. Elected Paul Frazee as vice chairperson. Motion made by Keith Good and seconded by Steve Kelley. Motion passed unanimously.
4. Reviewed 2015 UCC BOA meeting and hearing dates:

All meetings and hearings will be held at the Municipal Office Building bimonthly on the third Thursday at 7 p.m. in accordance with official advertisement in the Lancaster Newspaper. Single family home appeals must be heard within 30 days of receipt of appeal.

**2015 Meeting and Hearing schedule:**

- January 22 - Organizational Meeting
- March 19
- May 21
- July 16
- September 17
- November 19

5. Reviewed *Manheim Township UCC Application for Appeal* form.
6. Discussed UCC Review & Advisory Council 2015 code adoption process.  
Earliest 2015 I-Codes adoption is January 1, 2018.
7. There was no additional business
8. Meeting adjourned at 7:40 p.m.

Please let me know if there are any corrections which need to be made to these minutes, or if you have any questions.

Respectfully Submitted,



Donald C. Forry, Secretary to the UCC Board of Appeals

EC: UCC Board of Appeals Members (5)  
Township Commissioners, Sam Mecum and Ian Hodge  
Sean Molchany, Township Manager  
UCC Board of Appeals file (paper copy)