

**MINUTES OF THE MEETING OF THE
MANHEIM TOWNSHIP CIVIL SERVICE COMMISSION
Monday, May 20, 2019**

I. Public Session

A public session was held by the Civil Service Commission to certify the testing results of candidates for Fire/Rescue.

II. Call to order/Roll Call

Chairman Singer called the Civil Service meeting to order at 10:04am on Monday, May 20, 2019. The meeting was held at the Manheim Township Fire Station on Eden Road.

Civil Service Commission Chairman Jon Singer, Civil Service Civil Service Secretary Marsha DiBonaventuro, and Fire Chief Rick Kane.

III. Approval of Minutes

The Minutes from October 9, 2019 were approved. (DiBonaventuro/Singer)

IV. Old Business

There was no old business this morning.

V. New Business – Discussions/Actions

Chief Kane presented the written test results and the Agility test results for the 19 candidates that took part in the testing. Singer and DiBonaventuro certified the following results:

- 19 candidates passed both the written and agility tests.
- Two of the candidates were honorably discharged from the military; thus, 10 points were added to their initial scores.
- 6 candidates were unable to pass both tests.

Final results will be posted at the Manheim Township administrative building

According to Chief Kane, the Fire Department allows for a maximum of 48 part-timers; they are currently down to 31. The Department is maximizing overtime options to maintain a healthy contingent of shift staffing. Thus, it is possible to exhaust the entire list of qualified candidates.

Adjournment

There being no further business, the meeting adjourned at 10:40 a.m..

Respectfully submitted,

Marsha DiBonaventuro – (Acting) Secretary