

Minutes of the Manheim Township Public Library Foundation Board Meeting

Wednesday, November 15, 2017

The meeting was called to order at 5:40

Members present-Joyce Sands, Adrienne Miller, Elizabeth Brown, David Ferruzza, Dan Labezius, Janet Bailey, Joan Bohan, Richard Manix, Laura Slaymaker and Sam Mecum

Agenda Review- No changes were made.

Public Comment-None offered as no members of public present.

Prior Minutes- Minutes were reviewed and minor changes were suggested. David motioned to accept the minutes as revised. This was seconded by Elizabeth and approved.

Review of Director's Report

- Topic of charging non-township residents for services was raised again as inquiry from a commissioner. The board reconfirmed that we do not desire to pursue this option.
- 2018 budget was presented to the Board of Commissioners on November 8, 2017. The positions of a full-time Youth Services Manager was approved as well as a part-time grant writer/fundraiser.

Current Business:

- Fundraising
 1. Adrienne emailed Sean Molchany to confirm that no conflict of interest exists with Manheim Township HR Director, Steve Schlegel's organization, Shenanigator Entertainment.
 2. Reminder given for board members to support the library with giving during fund drives
 3. Night at the Races 2018- Should we continue with this and will Tim be able to take the lead? Decision was made to table discussion until the Board could discuss with Tim
- Facilities issues- closing tension on restroom doors adjusted, public works is addressing lack of exit directly from the silo and the automatic door openers are being looked at with respect to child safety
- Board Terms
 1. Laura Slaymaker and Richard Manix have recommitted for three year term
 2. David Ferruzza was nominated for role of President by Richard Manix, seconded by Elizabeth Brown. Motion approved
 3. Laura Slaymaker was nominated for role of Vice President by Joan Bohan, seconded by Elizabeth Brown. Motion passed

4. David Ferruzza nominated Richard Manix for role of Treasurer. Seconded by Laura Slaymaker and approved.
5. Dan Labezius nominated Elizabeth Brown for secretary, seconded by Joan Bohan, motion approved.
6. Adrienne Miller is shortening her three year term to two years, ending December 31, 2017. (Thank you Adrienne for your strong leadership!)

- 2018 Holiday Schedule Revision- Motion made by Joan Bohan to include Christmas Eve for closure. Seconded by Laura Slaymaker and motion approved.

Standing Committee Reports

- Facilities Committee-No report
- Friends Group/Amazon Team- No report.
- Finance Committee- Richard Manix and David Ferruzza met with MT Accountant Jim Landis for an overview of the various accounts of the library. A summary document will be prepared with the help of Janet Bailey, MTPL Operations Manager.
- Personnel- No report.

Adjournment

Elizabeth Brown made a motion to adjourn the meeting. David Ferruzza seconded the motion. The motion to adjourn was unanimously approved at 7:19 pm.

Next Meeting

The next meeting will be December 20, 2017 at 5:30 p.m.