

## Minutes of the Manheim Township Public Library Foundation Board Meeting

Wednesday, December 20, 2017

The meeting was called to order at 5:36

Members present-Joyce Sands, Adrienne Miller, Elizabeth Brown, David Ferruzza, Dan Labezius, Richard Manix, Laura Slaymaker and Sam Mecum

Absent- Joan Bohan

**Agenda Review-** No changes were made.

**Public Comment-** None offered.

**Prior Minutes-** Minutes were reviewed and suggestion for removal of Current Business was made. Elizabeth motioned to accept the minutes as revised. This was seconded by Laura and approved.

### **Current Business:**

- Fundraising
  1. A Night at the Races- Dates of 4/21/18 and 4/28/18 are being considered.
  2. Books, Blues and Barbeque- Joyce recommended that we refrain from doing this in 2018 due to the amount of effort required. Joyce suggested the Board do a thorough review of work and money required to make this a success. The Board agreed with this plan.
  3. Buy the Book- This program was outlined and agreed to a tentative date in September or October of 2018.
  4. Jewelry Sale- Other local libraries have had success by selling donated jewelry. Joyce will look into this and get feedback from those that have done this.
- Strategic Plan Priorities  
Joyce suggested the Board review the priority of our focus areas, goals and action steps to make sure they are aligned with our priorities. The Board accepted this request.
- Staff Email Hacking Update  
Staff is still working through some challenges but making progress.
- Accounts Update  
High level overview was developed by Richard after meeting with Township accountant. A follow up meeting will be scheduled with some board members and Joyce. Motion made by Laura to move up to \$14,000 out of the MTPL Foundation Account. Seconded by Richard, motion passed.
- Extraordinary Give results reviewed. Trending positively in the number of donors as well as amount of donations.

## **Standing Committee Reports**

- Facilities Committee-Need to stabilize temperature in conference rooms and meeting rooms.
- Friends Group/Amazon Team- No report.
- Finance Committee- No report.
- Personnel- No report.

## **Adjournment**

Laura made a motion to adjourn the meeting. Elizabeth seconded the motion. The motion to adjourn was unanimously approved at 7:26 pm.

## **Next Meeting**

The next meeting will be January 24, 2017 at 5:30 p.m.