

Minutes of the Manheim Township Public Library Foundation Board Meeting

Wednesday, February 22, 2017

The meeting was called to order at 5:30

Members present-Katrina Anderson, Adrienne Miller, Laura Slaymaker, Betsey Brown, Joan Bohan, David Ferruzza, Dan Labezius, Richard Manix and MT Commissioner Sam Mecum present as well

Agenda Review- No changes were made.

Public Comment-None offered as no members of public present.

Prior Minutes- Minutes were reviewed. Correction of verbiage around the fundraiser position was proposed and agreed to. Richard motioned to accept the minutes as revised. This was seconded by David and approved.

New Business:

Fundraiser's Role and Responsibilities

- Will train volunteers to raise funds and work with the board
- Develop a case for supporting the library. Why should people give to the library?
- Betsey requested a copy of the job description, this will be distributed to the board.

Current Business:

Review of Director's Report

- Passport revenues continue to be strong.
- New website will be operational by end of March, This will include new functionality making it easier to register for programs.

Old Business

2017 Spring Fundraiser

- A Night at the Races will take place on April 22, 2017.
- Invitations are ready to print and will be mailed the first week of March

Standing Committee Reports

- Facilities Committee-
 1. Book drop has been lowered to better accommodate patrons. Many thanks to J.J. Stoner Mechanical, Inc for their donation of time and resources to complete this.
 2. Front door safety- A detector will be installed so the door won't open if there is an obstruction. This will also shorten the amount of time that the door remains open.
- Friends Group- Sellers and buyers account still need work.

- Finance Committee- No report
- Personnel- No report.

Miscellaneous

Annual report signature page needs signed.

Adjournment

Joan made a motion to adjourn the meeting. Laura seconded the motion. The motion to adjourn was unanimously approved at 6:53 pm.

Next Meeting

The next meeting will be March 22, 2016 at 5:30 p.m.

Respectfully submitted, Dan Labezius, Secretary