

## **Minutes of the Manheim Township Public Library Foundation Board Meeting**

Wednesday, March 22, 2017

The meeting was called to order at 5:30

Members present-Katrina Anderson, Adrienne Miller, Laura Slaymaker, Betsey Brown, David Ferruzza, Dan Labezius, Joan Bohan, Richard Manix, Tim Smettik. and MT Commissioner Sam Mecum.

**Agenda Review-** No changes were made.

**Public Comment-**None offered as no members of public present.

**Prior Minutes-** Minutes were reviewed. Some grammatical corrections were offered. Richard motioned to accept the minutes as revised. This was seconded by Laura and approved.

### **Current Business:**

#### **Review of Director's Report**

- Building maintenance expense elevated due purchasing batteries for the light system.
- Number of passport applications continues to trend favorably.

### **New Business:**

- Website went live last Tuesday. Includes dynamic for mobile usage that has improved the sizing of the interface on mobile devices.
- LCCF Distribution- Motion was made by Richard to move \$5,279.27 from LCCF into a restricted account. Seconded by Laura and approved.

### **Old Business**

#### 2017 Spring Fundraiser

- Tim has been soliciting corporate donors. Has reached out to thirty with a mailing/package. Making personal visits when possible.
- Tim will also visit several retail establishments in the Township to request support.
- 15 volunteers are needed for the event.

### **Standing Committee Reports**

- Facilities Committee-  
Front door- sensors have been ordered and will be installed.
- Friends Group- Annual report from the Amazon team reviewed. .
- Finance Committee- No report
- Personnel- No report.

**Miscellaneous**

Library System Annual Meeting- on April 19, 2017 David Ferruzza will be honored for his commitment and support of the MTPL. This honor is well deserved,

**Adjournment**

Dan made a motion to adjourn the meeting. Joan seconded the motion. The motion to adjourn was unanimously approved at 7:10 pm.

**Next Meeting**

The next meeting will be March 22, 2016 at 5:30 p.m.