

Minutes of the Manheim Township Public Library Foundation Board Meeting
Wednesday, October 22, 2014

The meeting was called to order @ 5:35 p.m. A quorum was confirmed.

In attendance: D Ferruzza, J Martin, R.Lapi, G Pasewicz, S Mecum, K Anderson, Library Director.

Also in attendance was a Manheim Township High School senior, who was observing a Board Meeting as a school project.

Public comments on the agenda - None

Minutes of the prior minutes

Corrections were made and D Ferruzza made a motion to accept the minutes. R.Lapi seconded the motion. The motion to accept the minutes was unanimously adopted.

Current Business

Director's September Activities Report

Director Anderson recently presented the library's proposed budget to the Township Commissioners. The plan for the 2015 fiscal year included updating the library computers over a 3 year period and a wage increase for the library's part-time staff.

A motion to accept the Directors report was made by G. Pasewicz and seconded by D. Ferruzza.

Standing committee reports

Friends Group

S. Mecum suggested a weekend day be added to the 2015 annual book sale to increase accessibility for those who work Monday thru Friday.

Personnel/ Nominating

New Board member resumes continue to be reviewed.

Finance

No Report

Old Business

The fall appeal letter has been sent, to date donations total \$16, 800.00.

Director Anderson suggested a thank you note be sent to Lois Morgan from the Board for her generous support of the Library.

Signage Update

Library logos and arrows will be added to three signs throughout the Overlook Campus as well as the one on Bassett Drive, the Fruitville Pike entrance and eventually on the new Lititz Pike entrance sign.

ExtraGive.org - Everyone is encouraged to spread the word to friends and family to participate in the November 21st countywide online fundraiser. D Ferruzza is working on an email strategy to maximize donations.

New Business

A motion was made to open the library one hour late, at 10 a.m. instead of at 9:00 a.m. on November 8th due to the 5K Run that day.

A Volunteer & Friends Appreciation Event will be held on November 13th from 5:30 to 7:30 p.m. Support for this event will be shared between the Friends, the Foundation and Township as it was budgeted in the Library's Special Events account.

Holiday Hours: The library will be closed Thursday and Friday, November 27th & 28th for the Thanksgiving holiday. December 24th & 25th for the Christmas holiday and will close early on December 31st and be closed on January 1st for the New Year.

A motion was made by D Ferruzza to change the dates of the November and December board meetings from the fourth Wednesday of the month to the 3rd Wednesday to avoid Holiday schedule conflicts, the motion was seconded by R. Lapi and accepted.

D. Ferruzza suggested a bed of shrubs be planted around the electric box on the north/ east corner of the library to enhance the views from the library.

Quilt Art will be displayed throughout the library. An artist reception with refreshments will be held on Friday, December 12th from 5:00 to 8:00 p.m.

Adjournment

A motion was made by J. Martin to end the Meeting, seconded by S. Mecum. The meeting ended at 6:50 p.m.

Next Meeting

Wednesday, November 19, 2014 at 5:30 p.m.

Respectfully submitted,
Robin Lapi, Board Secretary