

Minutes of the Manheim Township Public Library Foundation Board
Wednesday, August 28, 2013

The meeting was called to order at 5:35 p.m. by Jeff Renninger, Board Treasurer. Attendance was taken and a quorum confirmed. In attendance: J. Martin, J. Renninger, S. Lapp, G. Pasewicz, A. Miller and K. Anderson and Board Member Emeritus, Lois Morgan and Dawn Stratchko, Manheim Township.

Minutes of Prior Meeting (June 2013) unanimously Approved. A. Miller (motion)/ S. Lapp(second).

Current Business:

Gift Card Fundraiser possibility presented by Dawn Stratchko. Discussion of mechanics of program and timeline. More information will be obtained before final decision.

Director's Report: presented by Katrina Anderson, Library Director. Library use and operations statistics remain high indicative of high rate of return to the community. Library Program Attendees increased 37% from YTD 2012; Percentage of MT Residence acquiring Library Cards continues to increase; New Cardholders increased 26% from YTD 2012 and Checkouts/Visitors increased 11% from YTD 2012. Also Director has had discussion with new employee to increase productivity.

Finance Committee:

J. Renninger reported that the overall expenses are well within budget. Follow-up on Capital Campaign pledges over 150 days old will be initiated by a Letter from the Library Board Treasurer and followed by a telephone call made by Board Members.

Facilities Committee:

Children's Library to receive an improved more appropriate desk, purchase of risers for the Children's Library stage and proposal for increased storage discussed.

New Business Discussed:

Capital Improvement Project Discussed:

Reconfiguration of the Book Drop too expensive and will not be pursued by Township. Computer users continue to increase and needs are arising, new shelving for DVD's requested and RFID pads for requested.

Operation Budget Recommendations: Window washing and new carts for books will be required.

Getaways on Display - trial period discussed and approved. A. Miller (motion)/S. Lapp (second).

Library Staff will attend PsLA Conference in October.

Misc. Announcements: K. Anderson proposed a fundraiser such as an "add a brick" program with annual dedication ceremony.

Meeting Adjourned at 7:06 p.m.