

**Minutes of the Manheim Township Public Library Foundation Board**  
**Wednesday, September 25, 2013**

The meeting was called to order at 5:30 p.m. by Jeff Renninger, Board Treasurer. Attendance was taken and a quorum confirmed. In attendance: J. Martin, J. Renninger, S. Lapp, G. Pasewicz, R. Lapi, A. Miller and K. Anderson and Board Member Emeritus, Lois Morgan and Dawn Stratchko, Manheim Township.

Minutes of Prior Meeting (August 2013) unanimously Approved. S. Lapp(motion)/ G. Pasewicz(second).

**Current Business:**

**Director's Report:** presented by Katrina Anderson, Library Director.

Friends of the Library have had an excellent year to date. Grossing approximately \$27,000 for the Used Book Sale held the week of September 9th at the Overlook Activity Center. Community volunteers continue to be active and increase in number to assist the leads of Friends of the Library.

The Library Director continues to cover the service of Proctor for regulated exams. The fee for this service is \$50.

Library use and operations statistics remain high indicative of high rate of return to the community. Library Program Attendees increased 37% from YTD 2012; Percentage of MT Residence acquiring Library Cards continues to increase; New Cardholders increased 28% from YTD 2012 and Checkouts/Visitors increased 11% from YTD 2012.

**Finance Committee:**

J. Renninger reported that the overall expenses are well within budget. The Board supports the Library Director's intention to request that Manheim Township Commissioners approve the increase to a full-time position the Children's Librarian position. Currently at a part-time position the responsibilities are understaffed. It is noted that both the Lititz and Ephrata Public Libraries have a full-time Children's Librarian. The Manheim Township Board will vote on October 17, 2013 on this issue.

**Facilities Committee:**

Children's Library has received an improved more appropriate desk. The MT Public Works Director has been contacted and discussions are on-going regarding the construction of a garden shed for stage equipment for the Children's Library.

**New Business Discussed:**

The Board approved the hiring of Ranita Hurst, a non-profit grant writer at an hourly fee of \$15.00 with a 10 hour cap on billable hours. She will work with the Library Director to prepare the EITC Application.

**Operating Budget:** has been submitted to the MT Township Finance Director.

**Fundraising Efforts:**

Fundraising Gift Cards have arrived at the MT Office and will be distributed soon.

NY Best-Selling Mystery Author, Linda Castillo will present her new book on Saturday, October 26th, tickets are \$15 (\$20 after 10/19).

**Library Staff will attend PaLA Conference in October.**

**Misc.**

Library Board Meeting Dates for remainder of year selected as follows:

Wednesday, October 23rd

Wednesday, November 20th

Wednesday, December 18th

**Meeting Adjourned at 6:45 p.m. G. Pasewicz(motion), S. Lapp(second)**