



## **EXHIBIT “A”**

### **SUSTAINABILITY ADVISORY COMMITTEE PURPOSE AND STRUCTURE**

#### **I. NAME**

Sustainability Advisory Committee of Manheim Township

#### **II. PURPOSE**

To review and recommend to the Board of Commissioners short-term and long-term policies and actions that would help to create the most effective ways for monitoring and preserving our natural resources in order to sustain and protect our environment for future generations. This committee should review actions and policies Manheim Township can take related to specific uses and properties within Manheim Township, related to the Township’s municipal operations and related to Manheim Township as a whole. The committee should include in its review and recommendations key sustainability issues, including, but not limited addressing water, air, storm water, electric/gas, natural gas, solar/wind energy savings, and the carbon footprint.

#### **III. STRUCTURE AND ORGANIZATION**

- The committee shall be a standing committee.
- The committee shall consist of up to 9 members appointed by the Commissioners pursuant to and subject to the provisions of § 3-2 of the Code.
- The committee shall meet at least 4 times per year.
- The Commissioners shall annually appoint a Chair and Vice Chair for the committee.
- The committee is subject to and shall comply with all of the provisions of Chapter 3 of the Code setting forth the requirements and limitations of citizens’ advisory committees.
- The committee is strictly advisory in nature and has no decision-making authority.
- The committee is prohibited from incurring expenses, making payments, entering contracts, leases or obligations or otherwise binding the Township without the expressed consent of the Commissioners.

#### **IV. DELIVERABLES**

The committee shall provide a written presentation (the “deliverables”) addressing the issues, questions or subject matter the committee was asked to address within the timeframe established by the Commissioners. The Chair, Vice-Chair or an authorized member of a citizen advisory committee shall provide an update to the Board of Commissioners every ninety (90) days during one of the Board of Commissioners’ regularly scheduled public meetings on the committee’s activities and progress.