

Special Skills: _____

Activities (Civic, Athletic, etc.): _____

Exclude organizations, the names of which indicate the race, creed, sex, age, marital status, color, disability or national of origin of its members.

List any experience for the job for which you are applying: _____

U.S. Military or Naval Service _____ Rank _____ Present Membership in National Guard or Reserves _____

Have you ever been convicted of a felony or a misdemeanor? _____ Yes _____ No

(Conviction will not necessarily disqualify you from employment.)

If yes, explain: _____

Has your driver's license ever been suspended or revoked? _____ Yes _____ No

If yes, why? _____

Have you ever been involved in an automobile accident? _____ Yes _____ No

If yes, date and location: _____

FORMER EMPLOYERS (List below last four employers, starting with most recent employer. Attached additional sheets if necessary):

Month and Year	Name and Address of Employer	Salary	Position	Reason for Leaving
From To				
From To				
From To				

REFERENCES: Give the names of three (3) persons not related to you, whom you have known at least one year. Please note if reference is personal (P) or work related (W) after name.

	Name	Address	Phone Number	Years Acquainted
1.				
2.				
3.				

In case of emergency, notify: _____
Name Address Phone No.

By signing below:

(a.) "I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal."

(b.) I authorize investigation of all statements contained herein and the references listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all parties from all liability for any damage that may result from furnishing same to you.

(c.) I agree that I may be required to undergo a medical examination by a Township designated physician and understand that medical approval must be obtained before employment can be effected.

(d.) I acknowledge that Manheim Township is an Equal Opportunity Employer and all applicants receive lawful consideration for employment without regard to Race, Religion, Color, Sex, Age, National origin, Disability, or Veteran Status.

(e.) I understand and agree that, if hired, my employment is "at will" and for no definite period of time and may, regardless of the date of payment of my wages and salary, be terminated at any time without prior notice and with or without cause, and that I may conclude employment with the Township with or without prior notice."

Date _____ Signature _____

-----DO NOT WRITE BELOW THIS LINE-----

Interviewed by: _____ Date: _____

Comments: _____

Hired: _____ Yes _____ No Position: _____ Department _____

Salary / Wage \$ _____ Payroll No. _____ First Date Reporting to Work: _____

Approved: _____