

**GENERAL MUNICIPAL AUTHORITY OF THE TOWNSHIP OF MANHEIM
FRIDAY, JANUARY 15, 2010 MINUTES**

The regular meeting of the General Municipal Authority of the Township of Manheim was held on Friday, January 15, 2010 at 7:30 a.m. at the Manheim Township Municipal Building, 1840 Municipal Drive, Lancaster, Pennsylvania. Authority members present were: James J. Lombardo, J. Michael Flanagan, Edward J. Plakans, Steve O'Donnell and Gary R. Johnson. Also present were Solicitor William C. McCarty, Engineer G. Matt Brown, Engineer Dale Kopp, Finance Officer Dawn M. Stratchko and Township Manager Michael D. Rimer.

Mr. Lombardo called the meeting to order at 7:35 a.m. and led all in attendance in the Pledge of Allegiance to the flag of the United States of America.

Having a new Authority member appointed (Mr. O'Donnell), Mr. Lombardo suggested that the Authority take a few minutes to complete a round table introduction to familiarize Mr. O'Donnell with the members and Township officials present currently serving the Authority. Following the introductions, Mr. Lombardo asked Mr. Flanagan to provide a brief overview of the Authority and a general orientation to the group regarding the origin of the Township Authority, its basic functions, its purpose and recent activity. Mr. Flanagan also asked Mr. O'Donnell to tell the group a little about himself.

Following this discussion, Mr. Lombardo indicated that being the first meeting, the Authority needed to reorganize for 2010 and approve and elect our officers. Mr. Lombardo asked for nominations. There was some discussion as to the current officers and interest in being reappointed for another term. Mr. Flanagan moved that the slate of officers of Chairman – Jim Lombardo, Vice-Chairman – Gary Johnson, and Secretary – J. Michael Flanagan, Treasurer – Ed Plakans, and Assistant Secretary/Treasurer – Steve O'Donnell be nominated and approved for 2010. The motion was seconded by Mr. Johnson and approved unanimously.

Mr. Lombardo requested a motion to fill some other appointments for the Authority. Mr. Flanagan moved to appoint Hartman, Underhill & Brubaker LLP as Solicitor, ARRO Consulting, Inc. as Engineer, Trout, Ebersole and Groff as Auditor, and Michael D. Rimer as Recording Secretary. The motion was seconded by Mr. Johnson and approved unanimously.

Mr. Flanagan moved to approve the minutes of the October 16, 2009 meeting. The motion was seconded by Mr. Plakans and approved unanimously.

Mr. Flanagan moved to accept the Financial Reports for October, November and December, 2009. The motion was seconded by Mr. Plakans and approved unanimously.

Mr. Flanagan moved to approved the following bills and invoices for payment:

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1. Payment to ARRO Consulting, Inc. in the amount of \$ 39,263.30
2. Payment to C.S. Davidson, Inc. in the amount of \$227.80.
3. Payment to Hartman, Underhill & Brubaker LLP in the amount of \$3,488.00
4. Payment to Manheim Township Commissioners in the amount of \$30.00
5. Payment to Trout, Ebersole & Groff, LLP in the amount of \$3,150.00

The motion was seconded by Mr. Johnson and approved unanimously for payment.

Mr. Lombardo indicated that there was no “Old Business” from the last meeting and directed the Authority members to New Business.

Under “New Business” Mr. Lombardo asked Mr. Matt Brown of ARRO to provide an overview of the Northwest Booster Pump Station Project and outline any issues or concerns. Mr. Brown indicated that the project is moving and generally on track and nearly ready for bidding. PPL property acquisition subdivision is nearly complete and ready to go. Mr. Brown and Mr. Kopp of ARRO questioned whether the Township had produced payments for easements and rights of way. Mr. Rimer and Mrs. Stratchko indicated receiving draft summaries of the requirement payments to property owners. This process is now complete and Mr. Rimer indicated that we can proceed with payment now that the numbers are final. Mr. Kopp agreed to send the final list and Mrs. Stratchko would prepare the payments.

Mr. Lombardo asked about the acquisition of PPL property with Mr. McCarty and suggested the Authority go into executive session to discuss the sales agreement and costs to acquire real estate. At 7:45 a.m. the Authority went into executive session.

EXECUTIVE SESSION

At 8:06 a.m. the Authority concluded its executive session and Mr. Lombardo asked the Authority to consider Authority Resolution 2010 – 01: Authorizing Acquisition of the PPL Property for a price of \$30,000. Mr. Flanagan moved to proceed with the purchase of the PPL property at the price of \$30,000 per resolution 2010-01. The motion was seconded by Mr. Johnson and approved unanimously. Mr. Brown of ARRO clarified a question raised in executive session that approximately 10,362 square feet in easements was also being obtained along with the PPL real estate.

Mr. Rimer reminded the Authority that as part of the subdivision and land development process to acquire the PPL property, the Authority needed to accept the conditions and contingencies imposed by the Board of Commissioners on the Authority’s subdivision and land development application. A motion was made by Mr. Plakans to accept the

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conditions. The motion was seconded by Mr. Johnson, but during discussion it was observed that motion did not include storm water management provisions. Mr. Plakans revised his motion to include the Township's storm water management requirements, which was seconded by Mr. Flanagan. The motion and amendment were approved unanimously.

Mr. Lombardo asked if there was any other business for the Authority. Mr. Brown of ARRO suggested that the Authority consider the timing of the public bid with the Authority's meeting schedule. There was some discussion about the bidding process. Mr. Plakans questioned what information he would receive prior to executing payment for the project when it gets started. Mr. Brown provided a very careful set of steps to take placement before payment and the other oversight ARRO will provide during the project. Mr. Lombardo questioned whether the Authority should make a special meeting date or not. There was some discussion. Mr. Brown said when the bid was completed ARRO would have a better feel as to the timing of the remaining steps in the process.

At this point, Mr. Lombardo called for a motion to proceed with bidding. A motion was made by Mr. Flanagan to authorize ARRO to proceed with bidding. The motion was seconded by Mr. Johnson. Mr. Brown outlined a basic calendar and Mr. Kopp agree to meet with Mr. Rimer to go over the timing and calendar for the bidding and property closing and keep the Authority informed through the course of the process. The motion was approved unanimously.

There being no further business, on a motion by Mr. Flanagan, seconded by Mr. Johnson, the meeting was adjourned at 8:25 a.m. Motion carried unanimously.

The next scheduled meeting will be Friday, April 16, 2010 at 7:30 a.m.

Respectfully submitted,

Michael D. Rimer,
Recording Secretary