



**Informing. Educating.  
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MTPL Foundation Board  
David Ferruzza – President  
Laura Slaymaker – Vice President  
Daniel Labezius – Treasurer  
Paul Daigle - Secretary  
Jennie Barbieri  
Joan Bohan

Lois Morgan – Ex Officio

### **Manheim Township Public Library Foundation Board Meeting**

*Date: April 25, 2018      Time: 5:30pm      Location: MTPL*

President David Ferruzza called the meeting to order at 5:34 pm.

**Members Present:** Jennie Barbieri, Paul Daigle, David Ferruzza, Laura Slaymaker

**Members Absent:** Joan Bohan, Dan Labezius

**Board of Commissioner Liaison Present:** Samuel Mecum

**Staff Present:** Karin Rezendes (Youth Services Manager), Janet Bailey (Operations Manager), Joyce Sands (Executive Director)

No agenda changes were made.

**Public Comment:** There was no public comment.

**February Minutes:** Laura Slaymaker moved, and Jennie Barbieri seconded, the February 28<sup>th</sup>, 2018, Minutes be approved. The motion carried.

**March Minutes:** Laura Slaymaker moved, and Jennie Barbieri seconded, the March 28<sup>th</sup>, 2018, Minutes be approved. The motion carried.

**Introduction of Youth Services Manager Karin Rezendes to the Board:** Karin is getting adjusted to her new role at the library. She is planning a day-long Harry Potter event and plans to have Zoo America come. Karin is also working on Reader Advisory Services (suggesting books for patrons to read based on their current/previous reading interests). Karin discussed local libraries visiting and mentioned that 140 elementary students recently visited all at the same time.

**Director's Report:** Joyce Sands provided an in-depth report to the board. David Ferruzza inquired if Joyce heard anything back regarding the Rotary grant she submitted but she hasn't yet.

#### **Committee Reports:**

Friends – David mentioned a nice library volunteer recognition report.

Finance – Janet Bailey provided January numbers to the board and mentioned used book sales from the café and Amazon sales.



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David Ferruzza asked about the contributions line in the budget. Janet Bailey explained that it included in-person donations, fundraising events, Extra Give, the annual appeal, and the large annual book sale event.

Facilities – It was mentioned that the automatic doors are working better.

Personnel – No report

**Old Business:**

**Discussion of Night at the Races** – Night at the Races committee members were congratulated for putting on an excellent event. Nearly twice as much as last year was profited from the event. Approximately 80 people attended. It was well done and enjoyed by all.

**Bylaws Revision** - Sam Mecum reviewed the by-law changes, many of which were to update archaic language or protocols that are no longer necessary. A revised version will be sent to board members to review and then to vote on in a future meeting.

**Buy the Book** – Karin Rezendes ran a similar event at another library. It will be an after-hours social event in the library. Books will be on display with price tags and guests can ‘purchase’ a book to have it added to the collection. Joyce explained that these books are pre-purchased for the event but not yet added to the collection. Each person who buys a book will have a nameplate put in their book(s) acknowledging their donation of the book to the collection.

**Donor Acknowledgment** – David led an informal discussion of how Donors are currently thanked for their gifts (annual appeal, ExtraOrdinary Give, special programs such as NatR), and how the Board and Staff might be more creative in ways to make the donors feel their gifts are sincerely appreciated. David mentioned calling donors to thank them and other options such as a postcard or letter writing were also mentioned. David mentioned that at the Library System of Lancaster County– how to thank donors has been a big topic of conversation. Several members of the board said they will continue to discuss how to move forward with a letter writing option (either handwritten or printed with a handwritten ‘extra’ note on the printed letter).

**New Business**

- Library as Polling Location – as the board was about to discuss the difficulties of hosting a polling location at the library, Sam Mecum said that the Board of Commissioners has found another location. As a result, there was no need for further discussion.
- Monthly Board Reports to Board of Commissioners – A discussion was held related to providing a report to the Board of Commissioners each month. Options were discussed and Sam Mecum suggested that he could report to the Commissioners if he was provided



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a short report. It was discussed that helpful anecdotes or even pictures could be helpful. The Maker Fest event photos were highlighted as an example of something that could be shared. David Ferruzza said he would continue to think more about this process.

- LCCF Distribution Lancaster County Community Foundation: MTPL received 'earnings' from two accounts managed by LCCF. \$4,798.83 earnings from the "Designated" Fund (MTPL Fund - Designated - 19275); \$617.60 from the "Agency" Fund (MTPL Endowment - Agency - 19274). The MTPL Fund was started by an initial \$100,000 donation from one donor. The MTPL Endowment was seeded by LCCF with a gift of \$10,000. It was decided that this item would be tabled until the Treasurer Dan Labezius is present to discuss more. Paul motioned to table it and Laura seconded it. Motion carried.

New Board Member – A short bio of Susan Dyson was shared with the board. Laura motioned to recommend Susan as a new board member to the Board of Commissioners. Jennie Barbieri seconded. Motion carried.

Paul Daigle was nominated as the Board Secretary. Laura Slaymaker motioned that Paul Daigle be nominated. Jennie Barbieri seconded. Motion carried to elect Paul as the new Board Secretary.

Adjourned at 7:03 pm

Recorded by,

Paul R. Daigle