

**GENERAL MUNICIPAL AUTHORITY OF THE TOWNSHIP OF MANHEIM
FRIDAY, JANUARY 18, 2013 MINUTES**

The regular meeting of the General Municipal Authority of the Township of Manheim was held on Friday, January 18, 2013 at 7:30 a.m. at the Manheim Township Municipal Building, 1840 Municipal Drive, Lancaster, Pennsylvania. Authority members present were: James J. Lombardo, Gary R. Johnson, J. Michael Flanagan, Edward J. Plakans and Neil S. Kline. Also present were Solicitors William C. McCarty and Brandon S. Harter, Finance Officer Dawn M. Stratchko and Engineer Matt Brown.

The meeting was called to order by Mr. Flanagan. He led all in attendance in the Pledge of Allegiance, then announced that an Executive Session was held at the last meeting of the General Municipal Authority to discuss legal matters.

Mr. Flanagan introduced the newest member of the General Municipal Authority, Neil S. Kline, and Mr. McCarty introduced Brandon Harter, also from Hartman, Underhill & Brubaker. Mr. Flanagan briefly explained the purpose of the General Municipal Authority. He also explained that the Authority operates under the General Municipal Authorities Act, whereas the Township operates under the First Class Township Code. He then gave a brief overview of the Manheim Township Overlook Community Foundation and the relationship between these three organizations.

Mr. Flanagan asked for Public Comment. There were none.

As this was the first meeting for the year 2013 the Authority reorganized. Mr. Lombardo moved and Mr. Johnson seconded to maintain the following slate of officers: Chairperson J. Michael Flanagan, Vice-Chairperson Edward J. Plakans, Treasurer Gary R. Johnson and Secretary James J. Lombardo. Mr. Plakans moved and Mr. Johnson seconded to make one change: Assistant Secretary/Treasurer will be Neil S. Kline. Both motions carried unanimously.

Mr. Lombardo moved to appoint Hartman, Underhill & Brubaker LLP as Solicitor, ARRO Consulting, Inc. as Engineer, Trout, Ebersole and Groff as Auditor, and Michael D. Rimer as Recording Secretary. Motion seconded by Mr. Johnson. Motion carried unanimously.

The minutes of the April 20, 2012 meeting and the November 9, 2012 were presented on a motion by Mr. Johnson and seconded by Mr. Plakans. After discussion, the fourth paragraph of the November 9, 2012 minutes were amended to read:

“The financial reports for July, August and September 2012 were presented to the Authority for review. The reports were accepted on a motion by Mr. Lombardo, seconded by Mr. Plakans. Ms. Stratchko stated they are audit accrual entries. They were just journal entries on paper and they have to be done to balance. Both interest payments to the Township were discussed. She explained that these are done twice each year. She also commented on the tapping fee. The average is \$310,000 for the

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whole year. After no further discussion, the motion carried unanimously.”

Additionally, the word “tipping” on page two was changed to “tapping.” Motion carried unanimously with these amendments.

Mr. Lombardo moved and Mr. Plakans seconded approving the Financial Reports for October, November and December, 2012. Discussion ensued regarding litigation, which is included in the legal fees, and the engineering fees which should go down too. Motion carried unanimously.

After general discussion of the invoices, the following bills were approved for payment, on a motion by Mr. Johnson, seconded by Mr. Lombardo:

Hartman, Underhill & Brubaker LLP	\$ 2,108.14
ARRO Consulting, Inc.	\$ 9,322.44
Lancaster Newspapers	\$ 244.60

Motion carried unanimously. Mr. Flanagan told Ms. Stratchko that he would like to see the amount that ARRO was reimbursed by our insurance.

There were no Presentations/Public Hearings this morning.

Under Old Business, Mr. McCarty explained why a Mission Statement is important. Discussion ensued regarding whether or not to restrict projects to Manheim Township only. Mr. McCarty offered to prepare the Mission Statement and send it out to the members for their review. Mr. Flanagan said he would like to see this at the April meeting.

Under New Business, the Manheim Township Overlook Community Foundation Amendment to Ground Lease was discussed. Mr. Lombardo explained that the first change just extends the date from June 30, 2014 to January 1, 2015. Mr. Johnson said the Overlook Community Foundation must have the approval of the Township to have the last sentence under Leased Facilities removed. Mr. Johnson, as the Authority’s representative to the Foundation, explained that they have \$241,000 in their budget which they want to use before turning ownership over to the Township. Because they still want to complete various projects, such as the water line, shade trees, cover to the bocce courts, etc., they want their date extended to allow for these projects to be funded and put in place. Mr. McCarty said once the Foundation is dissolved, the Authority will assume ownership of the property. Mr. Flanagan asked Mr. Johnson if the Foundation is OK with the agreement as it is now. Mr. Johnson said yes. Mr. Lombardo moved and Mr. Kline seconded authorizing the President and Secretary of the Authority to execute this agreement. Motion carried unanimously.

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Also under New Business, Mr. Plakans moved and Mr. Johnson seconded approving the 2013 Budget as presented by Ms. Stratchko with two changes. Ms. Stratchko will make those changes. Motion carried unanimously. A copy of the revised budget is attached.

The Authority then went into Executive Session from 8:15 a.m. until 8:45 a.m. to discuss legal matters.

The meeting reconvened at 8:45 a.m.

There being no further business, on a motion by Mr. Lombardo, seconded by Mr. Johnson, it was moved to adjourn the meeting at 8:45 a.m. Motion carried unanimously.

The next meeting will be Friday, April 19, 2013 at 7:30 a.m.

Respectfully submitted,

Linda M. DiPerna, for
Michael D. Rimer,
Recording Secretary