

**GENERAL MUNICIPAL AUTHORITY OF THE TOWNSHIP OF MANHEIM
FRIDAY, NOVEMBER 9, 2012 MINUTES**

The rescheduled regular meeting of the General Municipal Authority of the Township of Manheim was held on Friday, November 9, 2012 at 7:30 a.m. at the Manheim Township Municipal Building, 1840 Municipal Drive, Lancaster, Pennsylvania. (The October 19, 2012 meeting was cancelled due to the lack of a quorum.) Authority members present were: James J. Lombardo, Edward J. Plakans and J. Michael Flanagan. Gary R. Johnson arrived late and Steve O'Donnell was absent. Also present were Solicitor William C. McCarty, Engineer G. Matt Brown and Dawn Stratchko, Director of Finance.

Mr. Flanagan called the meeting to order at 7:30 a.m. and led all in attendance in the Pledge of Allegiance to the flag of the United States of America. He announced that the General Municipal Authority held an Executive Session at their last meeting (July 20, 2012) to discuss litigation matters. There was no Public Comment as there were no members of the public in attendance.

The minutes of the July 20, 2012 meeting were approved as presented on a motion by Mr. Lombardo, seconded by Mr. Plakans. Motion carried unanimously.

The financial reports for July, August and September 2012 were presented to the Authority for review. The reports were accepted on a motion by Mr. Lombardo, seconded by Mr. Plakans. Ms. Stratchko stated they are audit accrual entries. They were just journal entries on paper and they have to be done to balance. Both interest payments to the Township were discussed. She explained that these are done twice each year. She also commented on the tapping fee. The average is \$310,000 for the whole year. After no further discussion, the motion carried unanimously.

Mr. Flanagan discussed creating a mission statement. Mr. Lombardo asked about the balance on-hand. Ms. Stratchko said she will begin printing this out. She then discussed a General Municipal Authority Budget.

After general discussion of the invoices, the following bills were approved for payment, on a motion by Mr. Lombardo, seconded by Mr. Plakans:

Payment to Hartman, Underhill & Brubaker LLP.....	\$1,288.92
Payment to Trout, Ebersole & Groff.....	\$3,750.00
Payment to ARRO Consulting, Inc.....	\$1,544.50
Payment to Lancaster Newspapers.....	\$58.30
Payment to Travelers.....	\$1,775.00
Payment to Manheim Township Commissioners.....	\$223,791.88.

Ms. Stratchko explained that Travelers is the first payment. Motion carried unanimously.

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Mr. Lombardo asked for the audit results. Ms. Stratchko said she had copies for everyone.

Mr. Flanagan said there is a Bill in the Legislature that restricts what Municipal Authorities can do. The Lancaster County Solid Waste Management Authority prepared a very broad mission statement. Mr. McCarty said the General Municipal Authority of the Township of Manheim is a general purpose Authority, as is the Solid Waste Authority. Mr. Lombardo thought it was a good idea to have a Mission Statement and asked where to find more information. Mr. Brown said the PMAA has information. Mr. Lombardo thought we've always restricted it to Public Works. Mr. McCarty said it has been the conduit financier in the past and this would not affect the General Municipal Authority. The Manheim Township Public Library, the geothermal system and the Manheim Township computer system were discussed as recent projects. The Authority also provides financing for non-profits such as higher education non-profits and health centers; these are allowed financing projects.

Mr. Flanagan said if they would want to do something for the library beyond \$500, they will need a mission statement. He asked to put this on the agenda for the next meeting for discussion. Mr. Brown discussed how to find this information on the PMAA website. Mr. Flanagan said he will e-mail this information to all of the Authority members.

The Authority went into Executive Session at 7:50 a.m. on a motion by Mr. Lombardo, seconded by Mr. Plakans. Motion carried unanimously. Mr. Flanagan reconvened the meeting at 9:00 a.m.

Mr. Brown handed out two sets of documents regarding project delineation and discussed them. Tapping fee calculations were discussed, using Manheim Township census information (not Lancaster County information or Pennsylvania State information). The revised tapping fee calculations include actual costs for the most recent project - the Northwest Pumping Station and extending the date from 2008 to current (10-31-12). Mr. Plakans had to leave at this time. Mr. Brown continued that he will provide final copies to the Authority members.

After further discussion, Mr. Lombardo moved that the Authority revise the tapping fee to reflect \$5,693.43 per EDU. Seconded by Mr. Johnson. Motion carried unanimously.

Under Other Business, Mr. Brown discussed the Summer Lane pressure issue. After much investigation, they found and repaired a leak and a fire hydrant. The City is meeting the pressure they are required to meet. The pressure is low because of the gravity issue. There's not much more they can do. They are meeting the new requirements by the PUC. After exhausting all other options, they suggested the homeowner call in a plumber because they suspect she has calcification in her interior water lines.

Mr. Lombardo stated he would like to see better coordination with the Planning and

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Zoning Department. He would like someone from the Planning and Zoning Department to attend the next meeting in January to discuss this. Mr. Brown offered to bring the color-coded piping network presentation as a demonstration at the next meeting. This is based on the most recent Comprehensive Plan.

On a motion by Mr. Johnson, seconded by Mr. Lombardo, the meeting was adjourned at 9:10 a.m.

The next scheduled meeting will be Friday, January 18, 2013 at 7:30 a.m.

Respectfully submitted,

Linda M. DiPerna, for
Michael D. Rimer,
Recording Secretary